



P.O. BOX 5096, JONESTOWN, TEXAS 78645  
PHONE: (512) 267-7144 FAX: (512) 267-9247

NEW FORM

**Leak Adjustment Request**

**JWSC TARIFF – SECTION G(8)C.3**

**(3) One time in a 3-year period** the JWSC will allow a permanent member that has a verifiable leak to pay a special rate of 25% of the current rate for the excess gallonage above the member’s normal billing history for that month. It is at the sole discretion of the JWSC to determine if the high water use was a leak covered under this rule or another event that caused the higher than normal water use. Temporary Construction Memberships do not qualify for a leak adjustment. **A leak adjustment request must be submitted within 30 days of JWSC’s written notification of high usage.**

You must be a member on the account to make this request and you must provide proof that a leak has occurred and that it has been repaired. Please indicate the type of proof you will be providing for consideration of an adjustment.

- Plumbing/repair invoice indicating that the work is completed and paid
- Receipt for parts purchased to complete the repair
- Before and after picture of the completed repair

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Acct. # \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Service Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Please give a description of the situation for which you are requesting an adjustment. Be as specific as possible, give dates if possible and be sure to provide a copy of proof that the leak has been repaired. The Jonestown Water Supply Corporation will review your request and will notify you of their decision. **If approved, the adjustment is good for one billing cycle and can be taken only once every 3 years.**

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