

JONESTOWN WATER SUPPLY CORPORATION  
BOARD OF DIRECTORS MEETING MINUTES  
TUESDAY, AUGUST 11, 2020

1. President Gregg Newcombe called the meeting to order at 7:02 pm.

Board members present: Gregg Newcombe, John Riddle, Tim Hawkins, Nadia Wills, Dave Stewart, Liane Popham, Don Swayne, Amy Fitzgerald (7:06) Bruce Covill (7:06).

Board members absent: none

Staff present: John Tichi and Karissa Kornegay

Members present: None

Others present: None

1. A Set Date of Next Regular Meeting – September 8, 2020.

2. Members and /or Public Comment:  
None.

3. Approve Minutes

- a) Regular Meeting minutes of July 14, 2020.

Liane Popham pointed out a typo in the minutes.

A motion was made to approve the regular meeting minutes of July 14, 2020 with type correction.

Motion made by John Riddle.

Seconded by Tim Hawkins.

The motion passed unopposed.

4. Financial Matters.

- a) Secretary's Treasurer Report.

Secretary/Treasurer Liane Popham reported that a stop payment had been executed on a lost check because the amount of the check was substantial.

- b) Approve Bills, Invoices and Other Payables.

Nadia Wills asked if the deed for the treatment plant had been acquired. John Tichi responded that it had not but that the developers were cooperating with the request, and that it would take some time to get the property re-zoned from residential to GUI.

A motion was made to approve the Bills, Invoices and Other Payables.

Motion made by Nadia Wills.

Seconded by Amy Fitzgerald.

The motion passed unopposed.

- c) Discuss/Approve Budget Amendment(s).

N/A

5. President's Report Concerning Corporate Affairs.

President Newcombe directed the Board's attention to the JWSC Initiative Roadmap and went over the items in each column, pointing out items that had been completed, items that were underway and those

that might be added or removed. He stated that it would make sense to add the capacity issue to the Road map. He also indicated that he would like, in the near future, to discuss the option of term limits for officers and that he'd also like to have someone come to a future board meeting and address the Board regarding the Open Meetings Act. (document attached)

6. Staff Report Concerning Operations and Management.

a) General Manager.

Regarding the Raw Water Line project, General Manager John Tichi reported that the company doing the underwater work, Chapman Marine, had had to reschedule due to conflicts. He added that the SJH project had also been delayed due to Covid19.

Regarding Covid-19 he reported that there had been an incident regarding one of our employees and that the employee had been sent home pending a Covid-19 test, which turned out to be negative. He added that the office is currently off-limits to anyone but Jacki and Karissa until the pandemic dies down.

Regarding the recent TCEQ inspection, Tichi reported that the inspection went well and that the only item that might be flagged would be our current capacity shortage. He added that the research into alternative capacity was yielding positive results and that he intends to make a request to the TCEQ for a reduced capacity requirement right away.

Regarding the floating water intake, which will be an extension of the new Destination Way water treatment plant, Tichi and President Newcombe both stated that they felt the JWSC should get written approvals for the location of the floating water intake.

John Riddle asked if the JWSC would be getting any of the recent TCEQ fine refunded, to which Tichi replied probably not. (report attached).

b) Office Manager

No report.

7. Committee Reports

a) Large Project Committee

No report.

8. Old Business

None.

9. New Business

None.

10. Adjournment.

A motion was made to adjourn.

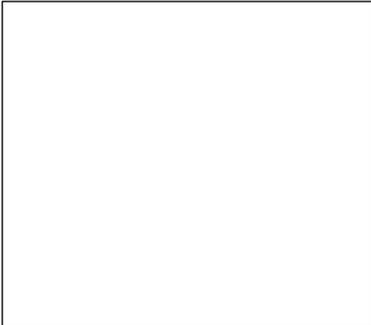
Motion made by Don Swayne.

Seconded by Liane Popham.

The motion passed unopposed and the meeting was adjourned at 8:30 pm.

Minutes taken by Karissa Kornegay.

**PASSED AND APPROVED AT A REGULAR MEETING HELD ON SEPTEMBER 8, 2020.**



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Gregg Newcombe, President

ATTEST:

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Liane Popham, Secretary